YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GANDHI MEMORIAL COLLEGE OF EDUCATION
• Name of the Head of the institution	Mr. SATISH TALASHI
• Designation	Incharge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	09796247170
• Mobile No:	9419111244
• Registered e-mail	admgmcej@gmail.com
• Alternate e-mail	principalgmcej@gmail.com
• Address	RAIPUR BANTALAB JAMMU
• City/Town	JAMMU
• State/UT	Jammu And Kashmir
• Pin Code	181123
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing
• Name of the Affiliating University	UNIVERSITY OF KASHMIR
• Name of the IQAC Coordinator	MEENU KHAZANCHI
• Phone No.	09796247170
• Alternate phone No.	9419223258
• Mobile	7006274783
• IQAC e-mail address	gmcej1@gmail.com
• Alternate e-mail address	khazanchimeenu@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gmcejammu.in/admin_login/images/noti/169175218729736.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gmcejammu.in/admin_login/images/noti/1690631520Acedemic%20calender%202021-2022(2).pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.41	2009	31/12/2009	30/12/2014
Cycle 2	B	2.72	2016	25/05/2016	24/05/2021

6.Date of Establishment of IQAC	10/03/2010

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	0

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of	View File	

IQAC		
9.No. of IQAC meetings held during the year	**3**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Preparation of college e-magazine.

2. Preparation for annual inspection.

3. Organized Webinars and virtual lecturers.

4. Purchased 10 all in one desktop computer systems

5. Internship 1,2 and class test.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize webinars, virtual lectures	Webinars and virtual lecture conducted
To renovate separate IT Lab	IT Lab was renovated
NCTE Approval for B.ed course	Application forwarded to NCTE for its approval
preparation of e-Magazine, news letter	In process
Requirement of smart classes	Two Rooms were identified for up gradation purpose
To purchase all in one computers	10 all in one computer were purchased
To purchase tests for psychology lab	Tests were purchased to upgrade psychology lab.
Follow up of introduction of skill enhancement certificate courses under embedded mode (University of Kashmir)	Received letter from University.
To conduct internship (1&2)and class test	Conducted
Preparation for annual inspection	Inspection conducted on 28/12/2021

13.Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	13/02/2023

15.Multidisciplinary / interdisciplinary

College is truly a multidisciplinary/interdisciplinary Institution offering courses like B.Ed, undergraduate courses–Mass communication, B.Com Hon's and B.Sc I.T. Student induction programme for the fresher, to create a awareness among the students about the various career opportunities. The college conducts Internship, field visits, community service and engagement, awareness drives for its students resulting to those a healthy bad between the college the society.

16.Academic bank of credits (ABC):

Gandhi Memorial College does not fulfill the requirements of ABC yet but the Institute shall soon be starting with the process.

17.Skill development:

The institution believes in the Vocational development of students. In this connection the college looking forward to tie up with the SVSU for skill courses, skill enhancement certificate courses in embeded mode (University of Kashmir)

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution has curriculum language Hindi and English .The faculty do make use of blended language in order to make the concepts clear to the students. Besides this various cultural programmes like slogan writing, Hindi sapta, National festivals are celebrated. However the students are made aware of skill oriented.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The assessment is being done on two continuous internal assessment and practical's. The students who have been trained in this college have mostly got settled in govt sector. The course of B.Ed includes theory & practical part. The training involves practice of teaching in Govt/Private schools internship activities like visit to Anganwadi, Nursery, Primary, Middle, Secondary, Higher secondary, DIET and observation of lesson of teachers in these schools prepares them for the school Education system in India. Apart from this training in different types of lesson planning, learning objections, Micro skills, practice. Macro skills in schools help them to be a well trained teacher and get ready to do jobs in schools.

20.Distance education/online education:

Online classes were conducted during the pandemic period.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**42**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**73**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**76**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**49**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**9**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**20**

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**16**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**24.90**
4.3 Total number of computers on campus for academic purposes	**29**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Gandhi memorial college strictly adheres to the curriculum prescribed and designed by the university of Kashmir. It follows the inductive based learning process as the teacher education programme encompasses sound pedagogical theory and professional skills.The faculty extensively employs interactive teaching learning process where the participation of the students are encouraged. Periodical modification and revision of curriculum is also being carried out by the university authorities. Academic calendar and timetable is prepared well in advance to carry out the academic activities and other co-curricular activities smoothly however there is scope of change as per the need. However due to pandemic the academic calender could not be prepared in advance as it was subjected to change from time to time.The faculty of the college innovates within the prescribed academic structures to provide the best possible holistic development of its students. Various interactive activities like group discussions, debates, class tests are conducted in order to enhance their different cognitive skills and attitudes. The students are encouraged to contribute for e-magazine and letter. to

provide practical exposure besides this, seminars, webinars, workshops are also being organised regularly. This will help the prospective teachers to be equipped with different behavioural skills.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gmcejammu.in/pdf/bedsyllabus.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The faculty thrusts on the interactive teacher learning process where the perfomance on the part of the students are evaluated. As the academic and co-curricular events are planned in advance. The students are acquired to perform their tasks effectively. A good deal of active learning is practiced in teaching practice for developing refined teaching skills among the prospective teachers GMCEJ organises demonstration sessions and acquaint the students with different teaching skills. The students are then advised to deliberate upon the skills to locate their own strengths and weaknesses so that immediate practical feedback may be provided for their further improvement. Besides this regular class tests, class discussions, preparation of lesson plans, internship programmes, participation in webinars, seminars, workshops and other different co curricular activities are evaluated. However the schools remained closed so the observation at school level part of internship 1 and 2 was discussed in online and offline mode in college (subject to the production of vaccination certificates)

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gmcejammu.in/admin_login/images/noti/1690631520Acedemic%20calender%202021-2022(2).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the	**E. None of the above**

following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As the college follows the curriculum framed by the university which endeavours the students regarding gender based inequalities, deteriorating moral ethics and human values, environment sustainability hampers individual growth. There are topics which enhance students knowledge on gender issues. The university has made the subjects of environmental studies, population and gender education, peace and value education as a compulsory subject in their regular curriculum of Bed course to create awareness related to various environmental issues, human issues and morals. Besides this value added courses, skill development courses are included in the curriculum of existing undergraduate courses.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

26

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**D. Any 1 of the above**

from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.gmcejammu.in/admin_login/images/noti/1691818830seema%20feedback%20seema%20PDF.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

140

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

college organized online classes for learnersduring covid 19. This practice is initiated as a part of blended learning system for the students having different learning capabilities. .Slow learners are being counselled from time to time and are encouraged to participate in educational activities like group discussions, class test, webinars ,seminars and other co- curricular activities. Continuous and comprehensive evaluation process is followed by the institution which helps our students to improve their academic performance.

File Description	Documents
Link for additional Information	https://www.gmcejammu.in/activities.php
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
73	9

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The practice of delivering lectures on google meet, zoom and other online modes were started due to pandemic. PPTs, study material, audio clips were shared through WhatsApp.

Library is wi-fi enabled. It provides access to e-resources through DELNET to teachers. E-Magazines are also prepared in which the students have participated enthusiastically by writing articles. The college has well equipped computer lab which helps to enhance e-learning process and also helps to cater the needs of conducting practicals and research by the students and teachers. Webinars and virtual lectures are organised to encourage the students to explore the knowledge about the topic and enhance their speaking skills and to gain exposure. Internship programmes and micro teaching practice are also conducted in order to gain efficiency in teaching learning process. During this period various teaching methodologies and strategies are elaborated to students in order to overcome from any problematic situation. After completing the period of micro teaching then only pupil teacher is liable to teach at macro level.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.gmcejammu.in/activities.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

IQAC takes initiatives for the training of the faculty to impart the teaching-learning through ICT which is the need of the hour. The classes were taken online due to pandemic, whatsapp group for each class was created for better communication. It proves an effective tool to help students to enhance their knowledge database. Apart from thisInternet facilityis available in the computer labs and in the library to provide a better outreach of texts and references to the students. Preparation and presentation of PPTs by the teachers as well as students took place. Moreover webinars and virtual lectures were organised by the college to polish their various learning skills.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.gmcejammu.in/admin_login/images/noti/1691844881ICT%20tools.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data

for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

76

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows the guidelines of university of Kashmir to conduct the internal assessment which includes class test, oral exam, assignments, projects, tutorials, presentations etc. Attendance, participation in co curricular activities, internship programmes. The respective departments can choose from any of the above and are authorized to modify the things as per need. The internal examination is carried out in a well planned and systematic manner. Teachers ensure that the students are aware of the internal assessments evaluation criteria to maintain transparency. The marks are awarded keeping in view the criteria framed by the college and are informedafter going through the process of cross check. So that any discrepancy may not arise.

In this academic year due to pandemic the maximum part of teaching was held through online mode. By realizing the essence of internship programmes(practical part) IQAC decides to conduct internship 1,internship 2,, class test in offline mode both for the respective semesters.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances related to internal assessmentsare forwarded through

WhatsApp groups, or in person. The grievances are discussed with the head of the institution and concerned members and are sorted accordingly and if any error is detected regarding internal assessment marks in the final marksheet the matter is reported to the university of Kashmir by the concerned officials.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college is following inductive based teaching learning process in which focus is laid down on sound pedagogical theory and professional skills. The faculty extensively employs interactive teaching learning process where the participation of the students are encouraged.

Pupil teachers are trained with learning innovative and effective instructional techniques accommodating individual differences and varied needs of students. Subjects like philosophy, psychology, inclusive education, EVS and other teaching subjects promote teaching skills among the students.

The curriculum of the institution involves to train the pupil teachers to assess the area of teaching learning process.

To enable the students to learn interactive and better ways of teaching with different teaching methods.

Organizes teaching practice in real class room settings to polish their skills before they go for their actual field. (Due to pandemic internship1 was held in simulation)

Institution always strive hard to improve the general educational background of the students, increasing their knowledge and understanding of the subjects they are supposed to teach.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.gmcejammu.in/pdf/bedsyllabus.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In order to monitor the attainment of programme outcomes and course outcomes. The college evaluates how much students have gained. The college regularly attempts to evaluate whether the students are able to achieve their goals. The evaluation of learner outcomes serves as an effective tool for introspection and improvement. The stated outcomes are carried out by conducting orientation programmes at the beginning of the session. Multiple assessment methods are carried out regularly during routine teaching and periodical assessments which includes practical examination (teaching practice), feedback, preparations of teaching plans, class discussions ,article writing for e-magazine and participation in other educational events. etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

43

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gmcejammu.in/admin_login/images/noti/1690707272STUDENT%20SATISFACTION%20SURVEY%20seema%20part%20ii.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college used to conduct programmes like awareness programs, gender sensitization, cleanliness programs, women empowerment, plantation drive etc. All these activities are undertaken by the concerned committees.

But due to pandemic no such kind of activities has been taken place.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

NIL

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Gandhi College is affiliated to university of Kashmir. The aim of the college is developing capabilities\capacities required by teaching practices for effective teaching learning process. College has well furnished and spacious physical infrastructure spread over the area of 14 Kanals. The college has sufficient class rooms along with one auditorium, conference room, computer lab, psychological lab. , counselling cell and a well furnished staff room. The library has good collection of books. Library provides delnet services to the students and every staff member of the department so that they can easily access. Its e-books and e-journals like teaching of English, teaching of Hindi, teaching of history and civics, teaching of mathematics. Moreover, the college provides the facility for

girls hostel. There is power backup of 24*7. Water purifier is also installed in the hostel along with inverter facility . We have also well equipped studio for mass communication department.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.gmcejammu.in/amenities.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College always focusses to provide adequate infrastructure facilities for holistic growth of students. The cultural activities are served in auditorium having seating capacity of 300 persons. The auditorium is well equipped with speakers and amplifier systems. The college has a courtyard for basketball and volleyball. Besides this, facility of table tennis, carrom board, chess, ludo, badminton is also being provided to the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.gmcejammu.in/amenities.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.gmcejammu.in/admin_login/images/noti/1691844881ICT%20tools.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.90

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is well furnished and partially automated. It is equipped delnet which provides access to e journals, articles, books, union catalog of books. There are computers with internet connection to facilitate the students as well as teachers. DELNET facility provides a better outbreak of texts and refreshers tostudents as well as faculty. Exclusive reference section is available. Visitors book is maintained for students and staff. Every year in the beginning of the session students are motivated to register themselves in the library to use DELNETSS resources. The collection includes more than 11,000 books400 refrence books, 1150 text refrences. New books and journals are displayed on separate stands. College library installed TLSS in the library. Apart from this library provides up to date information above

Old question paper

Online access to catalogue service

News paper service

Internet browsing facility.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

51,285

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

11

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is having wi-fi facility for teachers and students. The internet connectivity is provided through BSNL fibre connection and approximately data speed of 50 MBPS. The college has gradually increased the band with speed in data transfer. The college has state of IT infrastructure for effective teaching learning, evaluation and institutional governance. These facilities are regularly updated with advancement in technology. There is power backup which caters the emergency needs during power cuts in the college. The college is enriched with resources like computer lab, projectors, CCTV Cameras, IT lab etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

24.90

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilising physical, academic and sports facilities such as laboratory, sports complex, computer lab, class rooms, library in the college. College is provided following infrastructure facilities.

Students and staff members can borrow the books through the registered ID Cards. Students can borrow 2 books for 15 days and renew 2 times. Staff members can also utilise the books. Students and staff can avail e- resources in library. All periodicals' subscriptions are renewed properly.

Sports complex:- A systematic procedure is adopted for the purchase and maintenance of sports complex, sports events are conducted in the college campus. Students are motivated to participate in the sports. Indoor and outdoor games facilities are available in the

campus.

Computers:- Computer lab having more than 25 desktops with advance processor and high speed net work. All the computer software's and hardware's are maintained with well qualified staff. The college has separate computer labs for conducting programs and simulated experiments to enhance the skills among the students.

Laboratory:- Stock registers of laboratories are maintained by the departments concerned. Students are advised to handle the equipment's carefully.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**E. None of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college does not have any student council. Different committees are framed to perform the assigned task in the field of administration, academics, educational activities.To carry out the task the concerned members used to organisedifferent activities as per their area. As the education system remained disrupteddue to pandemic a few activities took place . As a result,students participated in webinars,virtual lectures held during this academic year. Due to covid few important committees remained functional.

File Description	Documents
Paste link for additional information	https://www.gmcejammu.in/activities.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no such registered alumni association in this institution. The college always remains in touch with the alumni and previous

members on staff regularly through emails, Facebook, WhatsApp. They are invited to participate in seminars, webinars, virtual lectures. The ex-students who have distinguished themselves in different fields to share their experiences of their careers and life which provides encouragement to the existing students of college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The registered society under the aegis of HESK runs the college. The society is democratic in nature. where elections are held after every three years and executive body is elected Vision: To develop GMCEJ as a reputed teacher training National institution based on academic excellence and world class pedagogy Mission: Pursuit of education, scholarship and research at the highest national level

File Description	Documents
Paste link for additional information	https://www.gmcejammu.in/vision.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the process of decentralization in managing the affairs of management. The management of the institution is over all incharge. In this regard various important committees are framed by

the college administration to carry out the tasks and duties defined to them depending upon the capabilities and capacities of the members for the smooth functioning of the college.

The principal is liable to communicate all the significant information to the members of the management. The outcome of various tasks assigned to different committees is received in order to assure the progress and quality of activities held. Transparency is maintained during the process so that the errors may be rectified.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Keeping in view of the disruption in teaching learning area during pandemic setting up the system of online teaching learning process was at high priority. The system was totally shattered. To regenerate the system the institution switches over to online teaching learning process. The classes were taken through google meet app. For this purpose, faculty was also advised to get oriented with the digital mode. In this concern WhatsApp groups were also created to facilitate the students and other educational avtivities like teaching practice, webinars, virtual lectures took place.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has well defined service rules. All procedures are laid down in the hesk constitution. The constitution contains all service rules, appointment rules, benefits pertaining to the staff. HESK is a democratic society. The general council of hesk elects the

executive body which runs the affairs of the college for the period of 3 years. The executive body is headed by the president. The executive body includes general secreatry, member finance, member education and other 5 executive body members. This executive body runs the college and the daily affairs of the college are looked at by the principal which works under the general secretary. The president is the constitution head. The executive body members held one meeting in a month for smooth functioning of college. The college accounts are being audited by the authorized CA's. That CA is appointed by general council.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.gmcejammu.in/admin_login/images/noti/16917331940rganogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution offers various welfare measurements for teaching and non-teaching staff as well as for the students too. There is provision for summer and winter vacations to the staff and students as per the order issued by higher education.

Welfare measurements

1. **Fifteen casual leave for both teaching and non-teaching either permanent or contractual.**
2. **Earned leave for non-teaching.**
3. **Duty leaves provided to faculty to attend orientation seminars, workshops etc.**
4. **Provision of maternity leave**
5. **CP Fund**
6. **GP fund**
7. **Fee concession for the children of its employees.**
8. **Conveyance facilities are provided for official visits.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college used to seek information from the teachers about their academic achievements and contribution in various activities and the same is recorded. This record reflects the publications, presentation of papers, participation in webinars and seminars, record of achievements and participations by the administrative staff are also maintained and are advised for upgradation. All these

achievements are recorded on APR’s and submitted to principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college always maintain transparency in its financial, academic, administrative and other functions from time to time. For its financial constraints internal audit is conducted throughout the year after every financial transaction. Proper procedure of purchases are followed in addition to this income and expenditure are monitored by the principal and accounts officer of the college. The utilization certificates are also checked and verified.

The external audit takes place annually after completion of every financial year by the concerned person appointed by the General Body of the society, selected by the panel with certain terms and conditions. Bills, vouchers, stock registers and purchase registers are checked and verified. Assessment of income expenditure and receipt payment is done. Quotations are invited from different agencies and prices are compared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Main source of mobilisation is fee received from students of ..B.Ed, mass communication and UG courses and donations received from different organizations. The funds are utilized for the development of the college i.e. quality enhancement of college building, library, labs, ICT infrastructure.

Academic activities like guest lectures, field trips, workshops, seminars, webinars are arranged for the students.

Purchase committee takes care of the purchases which is done through calling tenders to maintain transparency. All the collections are deposited in the banks and only authorized persons from management can operate the transactions through the bank.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of GMCEJ supervise the committees and held meetings from time to time. Its main focuses are laid on the improvement in teaching learning process by adopting innovative strategies methodologies and techniques. 1. In order to enhance the cognitive abilities of the students the activities like webinars at local and national level, virtual lectures were organised by the institution. By realising the essence of practice of teaching it was decided by the concerned committee headed by IQAC to conduct it through offline mode. But due

to pandemic it was not conducted as per the schedule and was delayed. The practice of teaching was conducted as soon as the situation improves.

2. Purchase of all in one computers to faclitate the students..

File Description	Documents
Paste link for additional information	https://www.gmcejammu.in/admin_login/images/noti/1690717299best%20practice%20SEEMA.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In 2017-2018 the college got NOC and affiliated for B. Com (hons) course and for further development of courses and U/G got affiliated for B.SC IT.Keeping in view the security of students in hostel and whole campus the management got under CCTV Surveillance in 2020.The step was taken to provide fear free and secure environment to the students.Grant of permanent affiliation for B.Ed 25.06.2018,grant of NOC for running B.Sc IT 17.3.2020,grant of permission for 4 year BA/B.Ed integrated course 10.2.2021 was procured. During covid period the college provides effective onlineteaching learning process and the management procured 10computers equipped with cameras. Teaching Learning process is a continuous process. To improve the teaching learning process the college purchased of all in one computers,tests for psychology lab, equipments for studio and other labs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF	**D. Any 1 of the above**

any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institute prefers to inculcate values of equality, diversity which provides the same space for students as well as employees in a higher education institution. The college aims to provide genderequity by conducting seminars, webinars debates group discussions for boys and girls on a single platform awareness programmes are organised on women empowerment, gender sensitivity, cyber crime and self defence. Cctv cameras are installed in the prominent places for safety and security ensured by 24 hours security at the college entrance of the institution. Besides this, girls common room, separate washrooms for girls, guard roomare also there. There is also 3 storeyed hostel building having cctv and fire extinguishers . Apart from this teachers used to counsel the students as and when required.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gmcejammu.in/admin_login/images/noti/16917445377.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college takes various initiatives to manage the waste and make the campus (waste like paper , cardboards, broken or dead infrastructure are sold off to waste buyers who further send it to recycling units to extract monitory benefits and to maintain cleanliness. In addition to this different activities under swach bharat abhiyan are conducted as a regular feature. Dustbins areplaced at the identified places for dry and wet waste. Besides this , every possible afford is made to reduce the use of polythene bags. Auction of the metal objects is conducted from time to time). Maintenance of lawns and temple is taken care of.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **1. Restricted entry of automobiles** **2. Use of Bicycles/ Battery powered vehicles** **3. Pedestrian Friendly pathways** **4. Ban on use of Plastic** **5. landscaping with trees and plants**	D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment	E. None of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is aiming at providing affordable and quality education to all the regions of the society. There is merit-based selection of students from all communities with different socio-economic backgrounds. Students' admission is based strictly on merit, irrespective of language, religion or caste. Different cultural and religious festivals are celebrated.

National festivals like independence day, Republic day and Gandhi jayanti are celebrated in order to lay emphasis on social harmony and awareness about the rich heritage of our country. Besides this other religious festivals like Diwali, Holi, id, Christmas etc. are also celebrated .

Scholarships and fee concessions are provided to the students who belong to the weaker section of the society.

Apart from this, participants and resource persons are invited from different states to participate in the webinars and virtual lectures organized by the institution.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes inititatives torefine the skills of personality of the students and by inculcating good ethics, morals and values. to encourage to become good citizens. In this context initiative like to make campus plastic free zone ,swach bharat, pollution free and providing information regarding importance of understanding environmental conservation in a responsible manner. The college believes that promoting religious harmony is very important to maintain diversity in accordance with teh principleof secularism. All religions, caste, languages are respected equally and students are encouraged to develop democratic outlook. Due to pandemic no such programscould not be conducted.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College used to celebrate National festivals like Independence Day, republic day and Gandhi jayanti etc. were celebrated in order to lay emphasis on social harmony and awareness about the rich heritage of our country. Besides this other religious festivals like Diwali, Holi, id, Christmas etc. were also celebrated but due to pandemic such kind of activities could not take place in this academic year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Conducted national webinars and virtual lectures. To make them aware about the implementation of NEP 2022 in broader concept.

The practice of conducting educational events through online mode is in practice nowadays. The college adopted the same to conductnational webinars and virtual lectures.

The college adopted the online mode to make education accessible across the barriers for its outreach. The students are always being encouraged to participate in such practices

The aim of conducting those webinars, virtual lectureswas fulfilled as conducted successfully.

Less number of participants, due tonetwork issue andNon availablityof smart phones. To purchase computers.To carry out on line teaching learning process in a more effective manner as the current educational scenario isdigitalised.

Due to pandemic the system of education was totally paralyzed and to switch over to on line mode was the need of the hour topurchase all in one computer for the smooth functioning.

The practice- Computers are in practice to facilitate the students as well as staff for preparing their PPTS, articles for e-magazine, etc and also being used to conduct online educational events like webinars,virtuallectures. The objective for purchasing computers was fulfilled. Problems Encountered—Financial constraints

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gandhi Memorial College of education is the only institution in the state which has all along during the last 50 years maintained its academic excellence and produced thousands of trained across the state of J&K in particular and the country as whole. Vision: to develop GMCEJ as a reputed teacher training national institution based on academic excellence and world class Pedagogy. Gandhi Memorial College of Education Raipur, Jammu is an educational institution which attracts a large number of students from outside. Admission process is transparent and is based on merit. The process is centralized online and managed directly by the affiliating university. The list of admitted students as per their merit and choice of college is provided by the Kashmir University to the institution who deposit the fee as fixed by the university. The students admitted complete a curriculum fixed by the University of Kashmir. The curriculum is supplemented by workshop , cultural activities etc..Their service conditions are governed by the Hindu education Society (HESK). Teacher education aims to create human talent pool that is equipped with innovative ideas and adapt to any

kind of culture and environment. Institution itself plays a significant part in developing quality.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To upgrade the college at par with the national teacher education institutions.
2. To introduce skill courses under the directorate of board of technical education.
3. To tie up with Shri Vishwakarma Skill University.
4. To start under graduate courses under NEP 2020.
5. To introduce 4-year B.Edcourse duly approved by the ncte.
6. To organise seminars, workshops, conferences at state and national level (online\offline mode).
7. To setup smart classes.
8. Upgradation of library.